

**COUNTY OF CATTARAUGUS
INDUSTRIAL DEVELOPMENT AGENCY
BOARD MEETING
October 28, 2008
Old Library Restaurant
5:30 p.m..**

Roll Call

**Members
Present**

Thomas Buffamante - Chairman
Joseph Higgins - 1st Vice Chairman
Joseph Eade - Secretary
Salvatore Marranca - Second Vice Chairman
Crystal Abers - Member

**Members
Excused**

Gregory Fitzpatrick - Member
James Stitt - 1st Assistant Secretary/Treasurer

Staff

Corey R. Wiktor - Executive Director
George Cregg, Jr. - Legal Counsel

Guests

Sharon Turano - Jamestown Post Journal

Chairman, Thomas Buffamante called the meeting to order at 5:46 p.m..

APPROVAL OF MINUTES

A Motion was made by Joseph Eade, with a second by Crystal Abers to accept the minutes from the September 16, 2008 Board Meeting as prepared. Motion Carried.

FINANCIAL REPORT

Corey Wiktor stated that per the request of the Board at the September 16th meeting an adjusted Budget has been prepared. Mr. Wiktor discussed the line items that had been over-budgeted which were adjusted and the line items that were under-budgeted due to increased expenses and also the various improvements and updates that have been done to the facility.

Mr. Buffamante requested an update on the PARIS Reporting in regards to Budget reporting. Mr. Wiktor stated that the actual 2009 Budget is due on November 1, 2008. We have currently put a tentative budget into the PARIS Report and will go in and make adjustments after the 2009 Budget has been finalized and approved. Mr. Wiktor advised the Board that under PARIS Reporting budget are actually required to be reported for five (5) years ahead.

Mr. Wiktor next discussed the information that has been required in the PARIS Reporting system. The actual work has taken our Agency approximate 15 to 20 hours to complete. The CCIDA has been certified and in compliance with our reporting thus far. The next step will be to insert the Budget figures after they have been approved. Mr. Wiktor advised the Board that this information that has been reported within PARIS Reporting is required by the PAAA (Public Authority Accountability Act) and has been very labor intensive. With the help of George Cregg, Jr, Nadene Zeigler of Hodgson/Russ and our representative from New York State we are happy to state that we are in compliance.

Mr. Wiktor stated that he would go over the 2009 Budget with the Board Chairman - Thomas Buffamante and will submit the Budget to the Board at the next meeting to be held on December 16, 2008.

Mr. Buffamante asked Mr. Wiktor to go over the Approving Resolution relative to HoliMont Inc. Mr. Wiktor advised the Board that the Approving Resolution for HoliMont Inc. is in regards to the Sale/Leaseback Application received from HoliMont Inc. for sales tax exemption on the various facility upgrades being considered by HoliMont Inc. The Public Hearing was conducted on Friday, October 24, 2008 with no one in attendance. Mr. Wiktor also stated that the SEQR proceedings with the SEQR process returned a negative declaration.

RESOLUTION(s)

Motion was made by Joseph Higgins seconded by Salvatore Marranca, **RESOLUTION AUTHORIZING EXECUTION OF DOCUMENTS IN CONNECTION WITH A CERTAIN COMMERCIAL PROJECT FOR HOLIMONT, INC. (THE “COMPANY”)**. A Roll Call vote was taken with Mr. Marranca, Mr. Eade, Mr. Higgins, Ms. Abers voting yes. Mr. Buffamante abstained. Mr. Stitt and Mr. Fitzpatrick were excused. Motion Carried.

EXECUTIVE DIRECTOR’S REPORT

Mr. Wiktor next handed out a listing of the Slate of Officers which have been discussed with Mr. Eade as Co-Chairman of the Nominating Committee with Mr. Marranca and assisted by Mr. Higgins. Mr. Marranca recommended to the board the following slate of officers for the upcoming year of 2009. The slate of officers presented for 2009 are as follows:

Chairman:	Thomas Buffamante
First Vice Chairman:	Joseph Higgins
Second Vice Chairman:	Salvatore Marranca
Secretary:	Joseph Eade
First Assistant Secretary:	James Stitt
Treasurer:	James Stitt

Mr. Eade so moved that this slate of officers be duly elected to serve. After a call for further nominations, Mr. Marranca made a motion to accept the slate of officers as presented. Ms. Abers seconded the motion. Motion carried.

Mr. Buffamante next appointed the Audit Committee: Chairman-Greg Fitzpatrick, members Joe Higgins and Tom Buffamante.

Mr. Buffamante appointed the Governance Committee: Chairman Salvatore Marranca, members Crystal Abers and Joe Eade.

It was decided between Norm, Tom, and myself to hold Community Outreach Meetings in seven geographical areas within Cattaraugus County. Mr. Wiktor stated that he feels that the meetings are working on getting the message out to the people within the involved communities. Mr. Wiktor also stated that press releases and meeting schedules have been printed in the local newspapers on a weekly basis.

Mr. Corey Wiktor and the Board went into a lengthy discussion in regards to the Community Outreach Meetings that are being held within Cattaraugus County at seven (7) different school

auditoriums. Mr. Wiktor explained that there has been a lot of misinformation in regards to the Wind Projects within Cattaraugus County. Several Townships have little knowledge as to why this Governmental Agency is involved and the question being asked is Why are you here? These meetings are being held to educate the local community in regards to what the IDA does and answer any questions in regards to Wind Projects and also to clear up any misconceptions in regards to the IDA.

Two meetings have been done with the Schools and many with the County Government and also several meetings have been held with the Towns, Cities, and Village Boards. We have also had follow-up meetings with the Assessors of Cattaraugus County. Most of these meetings have been very well attended by a very diversified group of people.

Mr. Wiktor also stated that he has done approximately ten (10) follow-up meetings with local municipalities within Cattaraugus County. Mr. Eade asked if Mr. Wiktor is getting the feeling that the negative image has subsided. Mr. Wiktor stated that he feels that by doing the outreach meetings and coming in without a shirt and tie he has been successful in explaining the process of the IDA and that he provides information and education on the IDA and answers any and all questions that are asked.

Mr. Higgins stated that he attended the meeting held in Allegany-Limestone School and stated that there were only 3-5 people in attendance. Mr. Wiktor stated that he feels the reason why the attendance at Allegany-Limestone was low because approximately four weeks prior to the scheduled Community Outreach Meeting a meeting was held with the Town of Allegany Board at their request. Mr. Wiktor explained that he feels that Allegany is further along in the process of their Wind Project so most of the Town's concerns and misconceptions have been cleared up.

Mr. Eade stated that the Wind Projects maybe a blessing in disguise because of what Corey is going through with the Community Outreach Meetings will bring out a new understanding of what the IDA does and what our mission is and will dispel a lot of misconception about the IDA. Getting that message out to the public is a very important to the future success of the CCIDA.

Mr. Wiktor advised the Board that the 2009 Meeting Schedule will be e-mailed to all Board Members by the end of this week.

MEMBER ITEMS

A Motion was made by Joseph Higgins seconded by Salvatore Marranca to go into Executive Session to discuss a matter of personnel.

A Motion was made by Joseph Eade seconded by Joseph Higgins to return from Executive Session

ADJOURNMENT

A Motion to adjourn was made by Joseph Higgins seconded by Joseph Eade. Motion Carried.

The next scheduled CCIDA Board Meeting will be December 16, 2008 at 11:15 a.m. in the CCIDA Offices.